

Central Research Institute for Dryland Agriculture  
Santoshnagar, Hyderabad

24.07.2024

CIRCULAR

Sir/ Madam,

It is to bring to the kind notice of all CRIDA employees/ RA's/SRF's/YP's and SSS/MTS etc., that Form - 16 for the FY 2023-2024 were processed and e-mailed to all employees of CRIDA by Mr. Srimannarayana (CRIDA Tax Consultant).

However, if any of the CRIDA employees/RA's/SRF's/YP's and SSS/MTS etc., is not in receipt of their Form - 16 due to non-access over ICAR - email ID, they may visit Cash and Bills Section or contact the below officials/Income Tax Consultant for obtaining the same immediately.

- Mr. B. Prashant, LDC (Mobile No. 9494363648, e-mail : prashanth.b@icar.gov.in)
- Mr. Srimannarayana, Income Tax Consultant  
(Mobile No. 7702420460)

Further, if any discrepancies are noticed in Form - 16, the same may be brought to the notice of DDO.

It is further to request that all Scientists- in- Charge, HRF, GRF, KVK, PME, Works, AKMU/Heads of Divisions, Sections, PC's /PI-NICRA/Academic Coordinators -PG and UG/ AO/AAO,s/ PA to CAO/PPS to Director, to bring the contents of the above CIRCULAR to the notice of staff working under their control.

Cooperation of all is highly solicited.

Yours Sincerely,

*Kalpana.D*  
*22*  
*24/07/24*

(D. Kalpana)

Drawing and Disbursing Officer